



Campus Life Committees

The University of Texas-Pan American
Committees and Councils Project

Child Development Center Advisory Committee

(Last updated 10-09)

Purpose

The University of Texas-Pan American Child Development Advisory Committee shall serve as an advisory body to The University of Texas-Pan American Child Development Center. The purpose of the advisory committee is to provide oversight and support of the UTPA Child Development Center Program. This shall include the periodic review of the UTPA Child Development Center’s program, fundraising, maintenance, and coordination with the Child Development Center parents to ensure that the Child Development Center is able to provide for the childcare needs for the children of UTPA students, faculty, and staff.

Members

The University of Texas-Pan American Child Development Center shall consists of thirteen members.

Voting Members:	Representing	End of Term
Roel de la Cruz	Student Parent	8-31-2010
Matthew Morin	Student Parent	8-31-2010
Kristin Hidalgo	Student Parent	8-31-2010
Angela Haley-Aguilera	Student Parent	8-31-2010
Nora Gutierrez	Student Parent	8-31-2010
(Vacant)	SGA Member	8-31-2010
(Vacant)	Faculty Senate Member	
Celia Saenz	Staff Senate Member	8-31-2011
Rick Gray	Health Services Member	8-31-2012
Delma Lopez	Police Dept. Member	8-31-2012
Lisa Prieto	Enrollment and Student Services	8-31-2012

Non-Voting Members:

Elda Perez, Director	Child Development Center Administration	<i>Ex-Officio</i>
Rosalinda Ramirez, Asst.	Child Development Center Administration	<i>Ex-Officio</i>

Director

Officers

Elda Perez & Rosalinda Ramirez, Chairs

Responsibilities

- Meet at least once during each long semester.
- Advise the Child Development Center administration on matters concerning the review of programs and CDC activities to ensure their consistency with the CDC policies, goals, and mission.
- Advise on the philosophical direction and strategic planning of the CDC consistent with mission and goals of the Child Development Center and The University of Texas-Pan American.
- Advise in the planning and coordination for improvement of the CDC grounds and facilities to ensure they meet the continuing needs of the Child Development Center.
- Advise the Director on budgetary issues and any tuition increase or facilities improvement or expansion.
- Advise the Director on financial programs to ensure endowed scholarships for the student-parents.

Composition and Terms of Membership

- The Chairpersons shall be the Director and the Assistant Director. The Director and Assistant Director shall serve as permanent representatives.
- The UTPA faculty shall be appointed by the Faculty Senate. The Faculty Senate member is appointed to a 3-year term.
- The UTPA staff shall be appointed by the Staff Senate. The Staff Senate member is appointed to a 3-year term.
- The Student Government Association (SGA) shall appoint one student representative. The SGA representative is appointed to a 1-year term.
- Director of Health Services shall appoint a designee. Health Services member is appointed for a 3-year term.
- Chief of the University Police shall appoint a designee. UTPA Police Department member shall be appointed for a 3-year term.
- One representative from Enrollment and Student Services appointed by the Vice President of Enrollment and Student Services. Enrollment and Student Services member shall be appointed for a 3-year term.
- The five student-parents shall be nominated by the Child Development Center Parent Advisory Board and appointed by the Student Government Association President. The student members are appointed to a 1-year term (students may be re-appointed consecutive terms.)

A minimum of seven (7) members of the Parent Advisory Committee must be present to initiate the meeting and conduct business. Any motion shall require a quorum of seven members. A recommendation of the majority of the members participating in any motion is required for approval of such motion.

Reporting

The Child Development Center Advisory Committee reports to the Vice President of Enrollment and Student Services through the Dean of Students.